



Village of Cuba

PO Box 426
Cuba, NM 87013
575.289.3758

Mayor

Denny Herrera

Mayor Pro Tem

Gilbert Dominguez

Council Members

Rebecca Salazar

Kyle Sandoval

Monica Olivas

Administrative Offices

Village of Cuba Seeks Community Volunteers for Housing Authority Oversight

July 16, 2026

PURPOSE: The Village of Cuba wishes to establish a new Public Housing Authority (PHA) Board of Commissioners to help ensure fiscal integrity and regulatory compliance, and to set and help meet strategic planning goals for Cuba Housing residents and Village of Cuba community-at-large.

WHO: Volunteers from Cuba and the surrounding area (not required to live inside the municipal boundary) will be appointed by the Mayor.

WHAT: The selected volunteer board will consist of five (5) unpaid community representatives to meet on a monthly basis (schedule TBD) with the Director of the Cuba Housing Authority to assist in the financial accountability, strategic planning, and regulatory compliance of the CHA.

REQUIREMENTS:

Governance and Leadership

- **Set and champion the mission** of the PHA, aligning it with public housing goals such as providing decent, safe, and affordable housing.
- **Make strategic decisions** to ensure the agency's financial solvency and long-term sustainability.
- **Provide leadership** in policy development and oversight, working closely with the executive director (management) while maintaining governance authority.

Oversight and Compliance

- **Monitor** the agency's ability to meet statutory, regulatory, and contractual obligations.
- **Approve internal controls** to safeguard assets and prevent fraud, waste, mismanagement, and abuse.
- **Ensure ethical, legal, and effective work performance** of staff and management.



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- **Keep informed** of federal and state housing laws, regulations, and industry standards.

Financial Responsibilities

- **Approve, review, and monitor budgets, contracts, and financial documents.**
- **Conduct monthly budget reviews** comparing actual expenses and revenues to plans.
- **Safeguard the financial integrity** of the PHA through sound fiscal oversight

ADDITIONAL INFORMATION: Review the HUD Quick Reference Document, “Foundations: Roles and Responsibilities” for more about serving on a Public Housing Authority Board of Commissioners, <https://www.cubanm.gov/wp-content/uploads/2026/07/PHA-Lead-the-Way-Roles-Responsibilities-Quick-Reference.pdf>

TO APPLY: Send your letter of intent and resume to Village of Cuba Clerk-Treasurer Marlena Jasso via email at marlenaj@cubanm.gov, by postal mail at PO Box 426, Cuba, NM 87013, or deliver in-person to the Village Administrative Office at 20 Pond Rd., Cuba, NM 87013 (AMI Complex at County Fairgrounds).

DEADLINE: Correspondence must be received by 5pm on FRIDAY, AUGUST 7, 2026, to be considered.

QUESTIONS: Contact Marlena Jasso at 505-639-3418 or marlenaj@cubanm.gov.